

THE WOODMANSTERNE ART CONSERVATION AWARDS 2023/2024

Please download this form and add the required information. All the fields are editable and progress can then be saved. Once complete, please email as an attachment to artconservation@woodmansterne.co.uk along with the other supporting information required.

The closing date for the receipt of applications is 31st May 2023

1. APPLICANT

a) Name and address of museum, gallery or country house open to the public:

b) Name and address of applicant, authority or owner:

c) Contact name (if different from those given under (a) or (b) above):

Telephone Number:

Email Address:

d) Museums, Libraries and Archives Council/Museums Association/Historic Houses Association registration number:

MA:

MLA:

HHA:

2. WORK TO BE CONSERVED

a) Artist with dates:

b) Title of painting:

c) Medium and support:

d) Size (metric and imperial):

e) Date:

f) Is it signed, dated, or otherwise inscribed? Give details:

g) Is it framed? If yes, give brief description of frame:

h) Does the frame require conservation as well?

i) Where will the painting be exhibited after conservation?

3. CONSERVATOR TO BE EMPLOYED FOR THE PAINTING

a) Name:

Address:

Telephone Number:

Email Address:

b) Is this conservator registered with:

The Institute of Conservation (ICON):

Similar professional organisation:

or a Fellow of the Institute of National Conservation?:

c) Give the names and addresses of two professional referees for the conservator:

i) Name of referee:

Address:

Telephone Number:

Email Address:

ii) Name of referee:

Address:

Telephone Number:

Email Address:

d) State your reasons for selecting this particular conservator:

4. CONSERVATOR TO BE EMPLOYED FOR THE FRAME (IF APPROPRIATE)

Name:

Address:

Telephone Number:

Email Address:

b) Is this conservator registered with:

The Institute of Conservation (ICON):

Similar professional organisation:

or a Fellow of the Institute of National Conservation?

c) Give the names and addresses of two professional referees for the conservator:

i) Name of referee:

Address:

Telephone Number:

Email Address:

ii) Name of referee:

Address:

Telephone Number:

Email Address:

d) State your reasons for selecting this particular conservator:

5. SUPPORTING STATEMENT

Explain the significance of the painting in question, why you wish to conserve it and how it will be used after conservation:

6. FINANCE

a) Total cost of conservation (excluding VAT):

b) How much is the VAT (if applicable):

c) Can you reclaim the VAT (if applicable):

7. TIMETABLE

a) Expected starting date for the conservation project:

b) Expected completion date:

8. ENCLOSURES

Please attach to your application:

- a) One high-quality digital image of the painting in its present state.
- b) Conservator's estimate relating to the painting. This should include a condition report on the painting in its present state, a full description of the proposed treatment and an estimate of the number of hours' work involved, as well as an estimate of cost.
- c) Conservator's estimate relating to the frame (if appropriate), with details as under (b) above.

Please email the completed form and attachments to:

Alison Gauntlett

Email: artconservation@woodmansterne.co.uk

Tel: 01923 200 613

Declaration: I have read and accept the terms and conditions of The Woodmansterne Art Conservation Awards 2023/2024 (see over).

Signed

(officer responsible for the collection, or owner)

Date

Terms and Conditions

- 1) Conservation work already commissioned is not eligible for support from the Woodmansterne Art Conservation Awards.
- 2) Grants must cover the whole of the project unless shared directly with the applicant.
- 3) Grants are paid directly to the successful applicant by Woodmansterne Publications Ltd on completion of the conservation work (the deadline for completed work being 1st December 2024), with such grant to be claimed by the applicant invoicing Woodmansterne Publications Ltd. The applicant undertakes to submit a copy of the conservator's receipted invoice, and final report at the same time.
- 4) The successful applicant undertakes to display the conserved painting for a minimum period of one year from the date of completion of the conservation project or other agreed date.
- 5) The following statement needs to appear on any wall labels relating to the painting and must accompany all promotional material relating to its conservation for a period of one year and while on display "Funded through a grant from the Woodmansterne Art Conservation Awards 2023/2024".
- 6) The successful applicant undertakes to supply to Woodmansterne Publications Ltd free of charge (but within reasonable limits) photographic material, in a form specified by the Awards, recording the painting and, if appropriate, its frame after conservation, within three months of the date of payment of any grant by Woodmansterne Publications Ltd.
- 7) Copyright of all photographs submitted to the Awards remains the applicant's, although Woodmansterne Publications Ltd reserves the right to use the images in publicity relating to the Awards programme.