



1 Applicant

- a) Name and address of museum, gallery or country house open to the public:
b) Name of applicant, authority or owner:
c) Contact name (if different from those given under (a) or (b) above):
d) Museums, Libraries and Archives Council/Museums Association/Historic Houses Association registration number: MLA MA HHA

2 Work to be conserved

- a) Artist with dates:
b) Title:
c) Medium and support:
d) Size (metric and imperial):
e) Date:
f) Is it signed, dated, or otherwise inscribed? Give details:
g) Is it framed? If yes, give brief description of frame:
h) Does the frame require conservation as well?
i) Where will the painting be exhibited after conservation?

3 Conservator to be employed for the painting

- a) Name and address:
b) Is this conservator registered with:
c) Give the names and addresses of two professional referees for the conservator:
d) State your reasons for selecting this particular conservator:

4 Conservator to be employed for the frame (if appropriate)

- a) Name and address:
b) Is this conservator registered with:
c) Give the names and addresses of two professional referees for the conservator:
d) State your reasons for selecting this particular conservator:

5 Supporting statement

Explain the significance of the painting in question, why you wish to conserve it and how it will be used after conservation (continue on a separate sheet if necessary):

Empty box for supporting statement

6 Finance

- a) Total cost of conservation (including any VAT):
b) How much is the VAT?:
c) Can you reclaim the VAT?:

7 Timetable

- a) Expected starting date for the conservation project:
b) Expected completion date:

8 Enclosures

- Please enclose:
a) One high-quality 15 x 20cm (approx.) colour print of the painting in its present state or, if possible, a digital image of no less than 300 dpi.
b) Conservator's estimate relating to the painting. This should include a condition report on the painting in its present state, a full description of the proposed treatment and an estimate of the number of hours' work involved, as well as an estimate of cost.
c) Conservator's estimate relating to the frame (if appropriate), with details as under (b) above.

Please complete this form, date and sign below and return to: Victoria Hunt, The Woodmansterne Art Conservation Awards 2018/2019, Woodmansterne Publications Ltd, 1 The Boulevard, Blackmoor Lane, Watford, Hertfordshire, WD18 8UW Email: victoria@woodmansterne.co.uk Tel: 01923 200 613

Declaration

I have read and accept the terms and conditions of The Woodmansterne Art Conservation Awards 2018/2019 (see over).

signed (officer responsible for the collection, or owner)

date:

The closing date for the receipt of applications is 1st March 2019.

*The
Woodmansterne
Art Conservation
Awards 2018/2019*

Terms and Conditions

1) Conservation work already commissioned is not eligible for support from the Woodmansterne Art Conservation Awards.

2) Any grant promised will be paid to a successful applicant by Woodmansterne Publications Ltd on completion of the proposed conservation work (the deadline for completed work being 1st March 2020), with such grant to be claimed by the applicant invoicing Woodmansterne Publications Ltd. The applicant undertakes to submit a copy of the conservator's receipted invoice and final report at the same time.

3) The applicant, if successful, undertakes to display the conserved painting for a minimum period of one year from the date of completion of the conservation project.

4) The following statement needs to appear on any wall labels relating to a conserved painting and must accompany any promotional material relating to its conservation for a period of one year from the date of payment of any grant by Woodmansterne Publications Ltd: "Funded through a grant from the Woodmansterne Art Conservation Awards 2018/2019".

5) The applicant, if successful, undertakes to supply to Woodmansterne Publications Ltd free of charge (but within reasonable limits) photographic material, in a form specified by the Awards, recording the painting and, if appropriate, its frame after conservation, within three months of the date of payment of any grant by Woodmansterne Publications Ltd.

6) Copyright in all photographs submitted to the Awards remains the applicant's, although Woodmansterne Publications Ltd reserves the right to use the images in publicity relating to the Awards programme.
